

**H.O.P.E. (Helping Other People Everywhere) Toronto
FUNDING APPLICATION**

About HOPE's Charity Fund

HOPE (Helping Other People Everywhere) Toronto Inc. is a volunteer driven registered charity with a mission to raise funds and awareness for local charities. HOPE also strives to get people more engaged in helping others and accomplishes its mission by organizing fun, active, and social events, all in support of organizations who are already working hard at Helping Other People Everywhere in our community.

- HOPE views its fund recipients as a community PARTNERSHIP and an opportunity to build relationships between charities.
- The funding is for a TWO YEAR TERM, with the second year renewable only if, at HOPE's discretion, the partnership is fulfilled during the first year. The charity may also voluntarily withdraw after the first year.
- Net proceeds from HOPE's events are distributed annually, usually late summer/fall
- HOPE typically selects two charities for each funding cycle, with annual net proceeds split between the selected charities at HOPE's discretion.
- HOPE's primary fundraising event is the HOPE Volleyball Tournament, which takes place annually in June. We also organize an indoor beach tournament in late February or early March.
- As a charity recipient/partner, we expect a commitment from your membership to participate in and help promote HOPE's fundraising events. Volunteers must be provided to assist with running the summer volleyball event:
 - >minimum 10 volunteers to assist with set-up on the Friday before the summer tournament;
 - >minimum 10 volunteers to assist with event day, and with event take-down on the Saturday.
- Silent and live auctions are key parts of the fundraising effort at the volleyball events. Charities must solicit auction items:
 - >minimum of 25 items valued at \$50+.
- A charity's ability to help introduce/secure new corporate sponsors, and to attract new teams to the events will be considered by HOPE when determining the proceeds split each year. To assist the charities HOPE will provide marketing materials, and HOPE's Sponsorship Document.
- One of HOPE's stated goals is Awareness. Charities will have the opportunity to promote and provide information about your charity to event participants and spectators. We expect you to staff the "booth" in conjunction with the silent auction table, using in part, the above noted volunteers.
- If your organization is selected, HOPE will work with you to create a Partnership Agreement outlining our respective commitments to each other.

CRITERIA

HOPE generally seeks to support charities where its funds will have a noticeable impact in the areas of:

- **Poverty and Homelessness** (e.g. shelters, food & clothing banks)
- **Crisis Intervention** (e.g. abuse, depression/suicide)
- **Affliction Management** (e.g. support programs for people affected by illnesses or disabilities)
- **Mentoring** (e.g. programs working to refocus people's lives in positive ways)
- **Community Development** (e.g. programs and opportunities that will bring community together)

Note that HOPE will not fund deficits nor support work in areas of research, advocacy/lobbying, public awareness campaigns, environment, animal welfare, or fundraising.

Additional Qualifying Criteria:

- Must be a Registered Charity with Canada Revenue Agency with clear and active status.
- The majority of people served by the charity must reside within the broader Greater Toronto Area roughly bounded by Cobourg to the east, Barrie to the north, Kitchener to west, and St. Catharine's to the south.

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- HOPE will support local programs of larger regional or national charities if the program meets the above criteria and HOPE's funds can be restricted to the local program.
- The services provided by the charity must not discriminate on the basis of nationality, race, or religion. This does not preclude the charity from being sponsored by a particular national, racial, or religious group so long as such sponsorship is not viewed as a restriction to its services.
- Must have at least one year of an operating track record providing its services.
- Must not be receiving a significant portion of its annual funding from governments or other agencies.

APPLICATION REQUIREMENTS

- 1) Completed Application, which includes the information described below
- 2) Charity Registration Number
- 3) A Mission Statement
- 4) Most recent audited Financial Statements
- 5) Budget for the coming year for the charity (and for the designated programs, if applicable)
- 6) Schedule or list of main sources of funding
- 7) Details of operations - # of full-time and part-time staff; # of volunteers
- 8) Summary of targeted contribution and actual contribution to the community (numbers would be very helpful)
- 9) Description of how HOPE's fund would be used and why this fund is of importance to the charity
- 10) If HOPE's fund is to be designated for a specific program, please provide specific financial information on that program
- 11) Any additional information that will give HOPE a greater understanding of the charity's work

For further information, please contact: info@hopevolleyball.com

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PRIOR TO COMPLETING THIS FORM - Please review HOPE's Charity Selection Criteria to ensure that your charity qualifies for HOPE's support. Submit completed applications by email to info@hopevolleyball.com.

SECTION I

Charity Name:	
Operating Name (if different):	
Charity Registration Number (BIN):	Year Issued:
Address:	
Contact Person:	Email:
Telephone:	Fax:
Number of employees - Full Time:	Part Time:
Approximate number of volunteers:	

Describe the organization's purpose/mission and how it operates:

Describe how someone qualifies for your services:

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Describe the planned use of HOPE's donation if granted (please be specific):

SYNERGIES: HOPE's goal is to run successful events that raise funds for, and broader awareness of, your organization. Tell us how your organization can help HOPE achieve these goals:

1. # of volunteers committed from your organization to help HOPE **set up, run, and take down** the summer tournament (Saturday game-day between 6:00a.m. and 6:00p.m.): _____ (minimum of 10 required at all times - we suggest you rotate your volunteers as it is a long day)
2. Silent and Live Auction: # of items to contribute _____ (minimum of 25 items valued at \$50+ each)

OTHER SYNERGIES: (perhaps your organization has ideas on how to attract additional teams, sponsors, etc.?):

SECTION II

Attach a copy of the charity's most recent audited financial statements and budget for the current and coming year.

The last audited fiscal period ended:	
The annual expenses, excluding amortization, during this period were: \$	
The approx. number of people served during the above noted fiscal year was:	% from GTA:
What percentage of annual expenses are allocated to administrative costs: %	
What percentage of annual revenue is from governments (federal, provincial, and/or municipal)? %	
List the top 5 cash donors, <u>other than government</u> , and an estimate of their respective contributions (as a percentage of total revenues):	
1)	2)
3)	4)
5)	

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Describe upcoming changes, if any, to the above noted sources of revenue:

Is funding being requested for a specific program, other than the general charity operations? YES / NO :

If NO - Go to Section IV.

If YES - Complete Section III.

SECTION III – Funding Request for a Specific Program (if applicable)

Specific programs are only eligible for funding if the charity is able to direct funds to specific program(s) and keep separate accounting records for these program(s).

Attach the most recent financial statement (revenues & expenses) for the program and the budget for the current and coming year.

Program Name:

Describe the program's purpose/mission and how it operates:

Describe how someone qualifies for the services provided by your program:

Number of employees: - Full Time: _____ - Part Time: _____

Approximate number of volunteers: _____

The latest financial statement on the program was for the fiscal year ending: _____

The annual program expenses, excluding amortization, during this period were: \$ _____

The approx. number of people served during the above noted fiscal year was: _____ % from GTA: _____

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What percentage of annual revenue is from governments (federal, provincial, and/or municipal)?

List the top 5 cash donors, other than government, and an estimate of their respective contributions (as a percentage of total revenues):

- | | |
|----|----|
| 1) | 2) |
| 3) | 4) |
| 5) | |

Describe upcoming changes, if any, to the above noted sources of program revenue:

SECTION IV

Describe any other recent or future changes to the organization that may be relevant to this application: