



HOPE Volleyball 2024 Volunteer Roles

Site Set-up (Saturday, June 22) 6:00am – 5:00pm	<p>You're responsible for making sure everything is ready to go for Saturday!</p> <ul style="list-style-type: none">• Tighten nets, pound stakes, etc.• Set up tables and tents for the scoring / bar area / Charity Street / VIP area• Prepare/label/number game balls (air / labelling)• Wiring/power feed to DJ / speakers / Scoring• Insertions into team registration packages where needed (flyers, sponsor materials, etc.)• Unload equipment from vehicles• Direction provided by HOPE Site Manager• This job includes light physical labour
Registration 7:00am – 10:00am	<p>Help get teams organized and prepared for their games by handing out schedules and making sure captains have all the information they need.</p> <ul style="list-style-type: none">• Sign in teams as they arrive (direct Corporate teams to the VIP area to check-in separately)• Ensure Waivers are submitted by teams that didn't online waivers• Ensure team captains receive their team package• Provide general tournament information and direct players to the right resources (e.g. pledges)• Corporate teams will have a separate line for their check-in.• NEW this year: student teams will need to provide proof of Student ID and the name of the school that they attend. The majority of team must be students.
Pledges and Prizes 7:00am – 10:00am	<p>Pledges are a crucial part of HOPE Volleyball as it's how we raise funds for the 2 charities we support.</p> <ul style="list-style-type: none">• Collect, organize and record all pledges from participants• Identify players and teams that have reached certain pledge levels to receive prizes and be entered into draws (by 11:30am):<ul style="list-style-type: none">○ Top 2 individual fundraisers○ Players who raised over \$150○ Players who raised over \$50○ Teams that have raised over \$1500○ Teams that have 3 or more players who have raised at least \$50

Greeter 7:00am – 10:00am	<p>You're outgoing, bubbly, and ready to greet people and get them excited for the day!</p> <ul style="list-style-type: none"> • Be an ambassador for HOPE • Greet players and spectators at site entrances and provide info and directions as required • Go out into the field and engage with participants • Ask how their day is going, ask for feedback, cheer for teams, etc. • Make HOPE's presence known – show that we are working hard to make the event enjoyable
Security 9:00am – 6:00pm	<p>Help ensure the tournament is running smoothly by keeping an eye on the event activities and reporting anything that is unsafe.</p> <ul style="list-style-type: none"> • Security volunteers provide a visible security presence and help monitor the event grounds and entrances • Volunteers will assist professional security in and around the event site and will greet attendees at site entrances, provide site information and directions, and inform attendees of site regulations
Score Keeping 9:00am – 4:00pm	<p>This is what everyone is here for, to play volleyball! Scorekeepers ensure that the tournament rules are being followed and everyone is having a good time.</p> <ul style="list-style-type: none"> • Maintain score sheets and ensure games are played according to HOPE tournament rules • Calculate scores to determine which teams are in the playoffs and inform team captains • Ensure that the score keeping is accurate • Know the rules for each division (e.g. no spiking in Beginners division) • Be familiar with the schedule, score sheets and score cards (including Competitive division) • Verify scores are entered correctly for first 2 rounds • Address any player concerns
Net Patrol 9:00am – 4:00pm	<p>Make sure that the volleyball fun keeps on flowing by checking on the nets and volleyball equipment to ensure that everything is in good working order for the players.</p> <ul style="list-style-type: none"> • Know how the court #s are arranged on field; direct people to their courts as they arrive • Have schedule and master team list available • Check court conditions – adjust lines and nets if necessary • Identify courts that are in good condition for the playoff round
Silent Auction 7:00am – 3:00pm	<p>Pump up players about the prizes that are available so that we receive great bids to benefit the 2 charities.</p> <ul style="list-style-type: none"> • Manage the list of Silent Auction prizes and bid sheets • Provide information about prizes to players as needed • Record the winning bids at the end of the auction and collect payment

Corporate Division VIP Area 9:30am – 4:30pm	<p>If you're friendly and can provide great customer service, then you're perfect for the Corporate Division VIP Area.</p> <ul style="list-style-type: none"> • Greet Corporate teams as they arrive in the VIP area • Ensure that team captains have their waivers signed by all players • Hand out swag bags, water bottles, wristbands, and draw tickets to players
Charity Street 10:00am – 4:00pm	<p>This area is manned by representatives from the 2 great charities!</p> <ul style="list-style-type: none"> • Provide information to players and volunteers about the charities and the programs they offer
Photographer and/or Videographer	<p>Capture all the action and excitement of the day through pictures and videos!</p> <ul style="list-style-type: none"> • Take pictures and videos throughout the event and supply them to the HOPE team to post social media and website
Site Takedown 4:00pm – 8:00pm	<p>Help us clean up Polson Pier and make sure we leave it in great condition for the next people who use it.</p> <ul style="list-style-type: none"> • Tear down tables, chairs and signage around the event • Load equipment onto vehicles • Direction provided by HOPE Site Manager • This job includes light physical labor